|  |
| --- |
| Policy and Procedure Review Subcommittee |
| 7.19.2018 | 3:01pm -4:33pm | Plaza Del Sol 3rd Floor Small Conf. Abq, NM |
| Meeting called by | Kass |
| Type of meeting | Policy &Procedure |
| Facilitator | Harness |
| Note taker | Katrina  |
| Timekeeper | Katrina  |
| Attendees | Chair Dr. William Kass, Chantal Galloway, Chelsea Van Deventer, Edward Harness, Dr. Miriam Verploegh |
| Review and recommendations for APD, SOP’s and Status of current SOP |
|  | Kass |
| Discussion | Process for POB review of APD SOP’s. Policy committee recommendations for new APD SOP changes. |
| Status of current SOP Changes and recommendations |
|  |
| Conclusions | Dr. Kass and Dr. Verploegh are working on creating a data base on tracking SOP’s (attachment-Operating |
| Procedure) and gave an overview of how it will work and will add older policies to have for comparison. Dr. Kass recommends that  |
| subcommittee members attend OPA meetings and Director Harness added new members to email list to receive notices of  |
| Agenda for OPA meetings. |
| Action Items | Person Responsible | Deadline |
|  |  |  |
|  |  |  |
| Report from CPOA |
|  | Director Harness |
| Discussion | Use of Force 2-54 and 2-55 |
|  |
|  |
| Conclusions | Meeting July 20, 2018 at 9:00am at DOJ office and will be presented to POB on August 9, 2018 |
|  |
|  |
| Action Items |  |  |
|  |  |  |
|  |  |  |
| Other Business |
|  | Van Deventer |
| Discussion | Policy Changes Proposed  |
|  |
|  |
| Conclusions | Director Harness would like to eliminate third party complaints to admin close case. |
|  |
|  |
| **Next meeting August 16, 2018 at 1:00pm** |  |  |
|  |  |  |
|  |  |  |